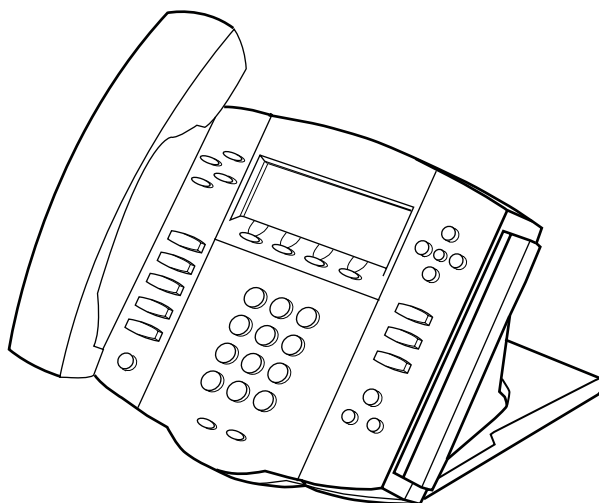


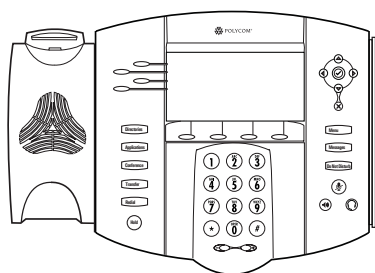
# SoundPoint® IP 560 Quick Start Guide



## Parts List

Thank you for choosing the SoundPoint IP 560, a multiple-line Voice over IP telephone with features and functions such as Multiple Call Appearances, Call Hold, Transfer, and Conferencing over an IP network.

These items are included in your SoundPoint IP 560 package. If you are missing any items, contact your SoundPoint IP 560 reseller.

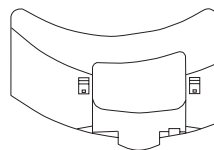
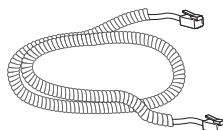


**SoundPoint IP 560 Console**

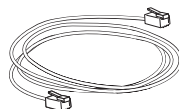


**Base Stand**

### Handset and Handset Cord



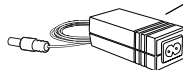
### Network Cable



### Quick Start Guide



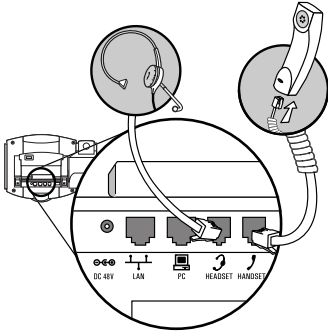
**Power Adapter**  
(Not shown: Country-Specific Power Cord)  
Included in Standard Package Only



# Connect Cables

1. Connect handset and headset, as shown below.

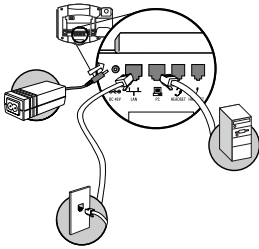
(*Note: Headset is an optional accessory, and is not included with this package.*)



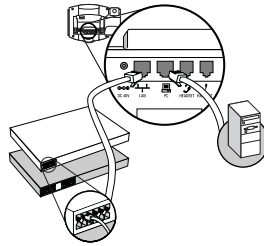
2. Connect network and power, as shown below.

(*Note: Choose either AC Power Option, or In-Line Power Option.*)

## AC Power Option



## In-Line Power Option

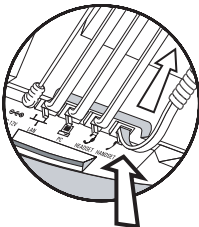


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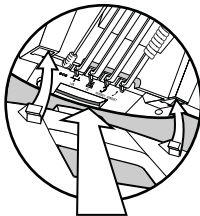
# Attach Base Stand

## Deskmount Method

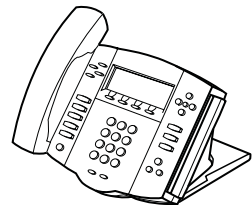
Ensure all cables are secured (as shown).



Align base stand tabs with their corresponding insertion points on the phone (as shown).



Snap base stand into place (as shown).

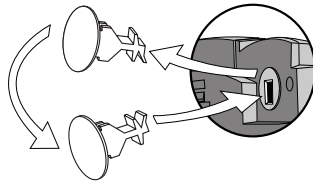


## Wallmount Method (To be available soon)

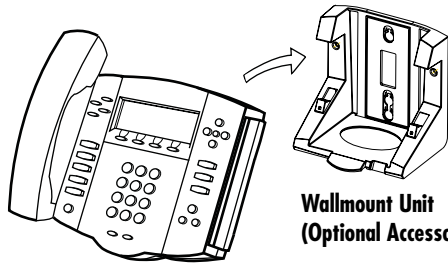
*Note: Wallmount Unit will be an optional accessory, and is not included with this package. For more details, contact your reseller.*

Remove the button from the slot behind the hookswitch, rotate it 180 degrees, and then place it back in the slot (as shown).

Using wall anchors, fasten the optional wallmount unit to the wall. Align the base stand tabs with their corresponding insertion points on the phone, and then snap the phone into place (as shown).

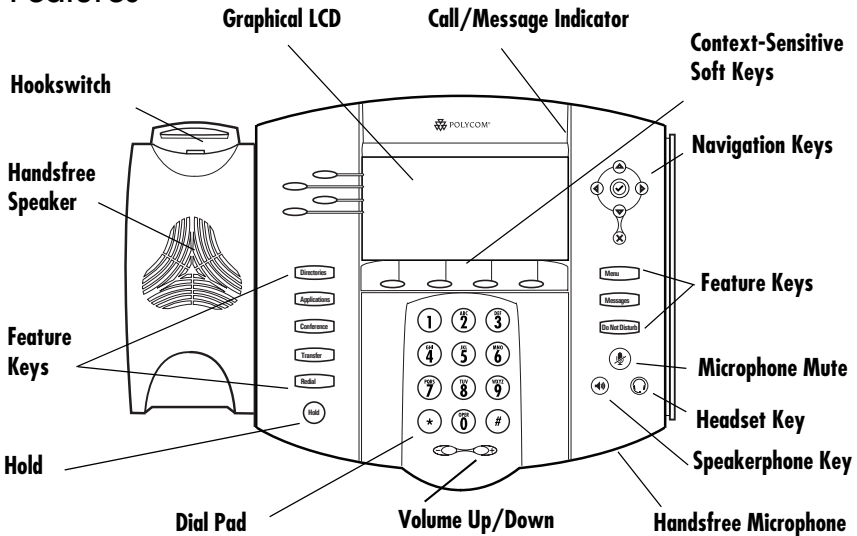


For more information, see "SoundPoint IP Telephone Wallmount Installation" at [www.polycom.com/](http://www.polycom.com/)



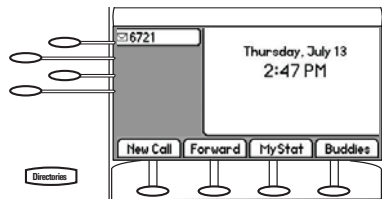
**Wallmount Unit (Optional Accessory)**

## Features



## Startup

After it has been connected to the network and supplied with power, the SoundPoint IP 560 automatically begins a process of establishing itself on the network. For more information, see the SoundPoint IP 560 User Guide, available online at: [www.polycom.com/](http://www.polycom.com/)



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**LIMITED WARRANTY.** Polycom warrants to the end user ("Customer") that this product will be free from defects in workmanship and materials, under normal use and service, for one year from the date of purchase from Polycom or its authorized reseller. Polycom's sole obligation under this express warranty shall be, at Polycom's option and expense, to repair the defective product or part, deliver to Customer an equivalent product or part to replace the defective item, or if neither of the two foregoing options are reasonably available, Polycom may, on its sole discretion, refund to Customer the purchase price paid for the defective product. All products that are replaced will become the property of Polycom. Replacement products or parts may be new or reconditioned. Polycom warrants any replaced or repaired product or part for ninety (90) days from shipment, or the remainder of the initial warranty period, whichever is longer.

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(1) This device may not cause harmful interference, and (2) This device must accept any interferences received, including interference that may cause undesired operation.

Note: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

This SoundPoint® IP 560 has been marked with the CE mark. This mark indicates compliance with EEC directives 89/336/EEC and 73/23/EEC. A full copy of the Declaration of Conformity can be obtained from Polycom Ltd., 270 Bath Road, Slough, Berkshire, SL1 4DX, UK.

In accordance with Part 15 of the FCC Rules, the user is cautioned that any changes or

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modifications not expressly approved by Polycom, Inc. could void the user's authority to operate the equipment.

Installation must be performed in accordance with all relevant national wiring rules. L'installation doit être exécutée conformément à tous les règlements nationaux applicables au filage électrique.

The outlet to which this apparatus is connected must be installed near the equipment and must always be readily accessible.

La prise électrique à laquelle l'appareil est branché doit être installée près de l'équipement et doit toujours être facilement accessible.

This Class [B] digital apparatus complies with Canadian ICES-003.

Cet appareil numérique de la classe [B] sera conforme à la norme NMB-003 du Canada.

## Contact Information:

Please contact your Polycom Authorized Reseller for assistance.

<http://www.polycom.com>

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